



Roma Mitchell
Secondary College

Toni Carellas – Principal

Years 8-12

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11 September 2020

Dear Parents/Caregivers

On behalf of the school community of Roma Mitchell Secondary College we would like to invite you to Parent Teacher Interviews which will be held on Wednesday 23 September from 9.30am to 6.00pm.

Students will not attend normal classes on this day, and should only attend school for the Parent Teacher Interview. Students must be in full school uniform.

As we are required to follow the social distancing guidelines from SA Health, we will be conducting Interviews in the Library, the Gymnasium and the upstairs classrooms in Building One.

We encourage you to attend, but request that only one parent and the student attend these Interviews.

Interviews will be by appointment only and will be 10 minutes in length.

In addition to the Face to face Interviews, we are also offering Virtual Interviews. If you wish to have a remote Interview, please select Virtual Interview on School Interview. You will be invited by the teacher you have requested via email to join a virtual Interview at the requested time. Please make sure you have access to a computer with WebCam and Microphone.

Please follow the step by step instructions (on the following page) to book your interview.

Your child will bring home a Site Entry and contact details verification form closer to the date of the Parent Teacher Interviews. Please complete this form and bring it with you on the day.

In addition to the Interviews, Year 10 students will be holding an Exhibition of their Personal Projects in the Performing Arts Centre.

The Personal Project is a requirement of the IB MYP program that provides students with an opportunity to conduct an Independent Project based on their personal interests.

Come and visit the Exhibition to view the student work either before, during or after your Interviews.

This is a fabulous opportunity to see the creativity, ingenuity and talent of our Year 10 students as they complete the final steps towards the completion of the International Baccalaureate Middle Years program.

Yours sincerely

Lorraine Securo
Deputy Principal

Toni Carellas
Principal





Go to www.schoolinterviews.com.au and enter the code **wq88m**

Enter your email address and name

Do you want a virtual appointment - answer YES or NO

Select the teachers you wish to see

Enter your child's name

Select the appointment times that suit you



When you click FINISH your selected bookings will be emailed to you immediately. If you not receive your email, please check your junk-mail, or enter the event code again and check your email address spelling. Update your details if email address is incorrect.

DO NOT DELETE the email you receive. Keep it somewhere safe. You may need to refer back to it at a later date.

REMEMBER TO ADD YOUR APPOINTMENTS TO YOUR CALENDAR - reminders will not be sent home.

Bookings must be finalised Tuesday, September 22 at 1pm

If you need to view, cancel, change or print your bookings:

- Click on the link in the confirmation email you received after you made your bookings
- OR return to www.schoolinterviews.com.au and enter the code and the email address you used when making your bookings.